

WILMSLOW TOWN COUNCIL



COMMUNITY GRANT APPLICATION FORM

Name of Organisation:

1. Contact Details

1.1 Address of Organisation:

54 Pingate Lane
Cheadle Hulme
Cheshire
SK8 7LT

1.2 Contact Name(s)/Position(s):

1.3 Contact Telephone Number(s):

1.4 Email address:

2. Organisation /Club Profile

2.1. Applicant Aims and Objectives (Mission Statement).

Please detail your aims and objectives. Please include in this details of how your organisation benefits the local community of Wilmslow.

2.2 Is the Organisation a registered charity or intending to apply for charitable status?

Yes Intending to Register No

2.3 Charity Registration Number:

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2.4 If Your organisation is not a registered charity please indicate which of the following applies to you:

- Voluntary Organisation
- Community Group
- Not-for-profit organisation
- Social Enterprise

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

2.5 Please give details of your membership and the geographical area the Organisation covers/draws its membership from.

Members are drawn from Wilmslow and the surrounding areas of North Cheshire, Greater Manchester, parts of East Cheshire and Chester.

2.6 Is membership restricted in anyway?

No except only in that they have to be able to play a musical instrument.

2.7 Background information about the Organisation
(Please supply any leaflets/brochures/etc)

3. Previous funding

3.1 Has your organisation ever received funding from Wilmslow Town Council before?
NO

3.2 Please State: Date Amount

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4. Your Project or Event

4.1 How much money are you requesting? £450

4.2 Please give full details of how the grant would be used. Please give detail of the grant you are requesting. Please itemise the costs in terms of project/ event expenditure or items that would be purchased. *Please include quotes for items where applicable.*

We are requesting a grant of £450 to contribute towards the cost of 6 acoustic screens (total cost £948.12).
These screens are required for health and safety reasons for musicians sat directly in front of louder instruments, for example, the brass section. One of our wind players has tinnitus which started shortly after rehearsals and the performance of a particularly loud concert. Whilst we cannot prove that this was the cause, tinnitus amongst musicians is a common problem.
The screens sit behind the players at risk to protect their hearing and we are keen to purchase some to prevent others from being affected by these hearing problems.

4.3 If the funding is for an event and you make a profit, please indicate how this will be used:

N/A

4.4 Please state how it will benefit the Wilmslow Community.

The health and safety of our members (who all reside within Wilmslow and the surrounding area) is of paramount importance and we must ensure that their hearing is not impaired by taking part in our activities.
This attention to their health and safety also enables them to continue performing with the orchestra to the best of their ability which in turn will enhance the orchestra's performances. Performing classical music, live within the community, contributes to its cultural well-being so enhancing our performances will benefit the members of the community who play in the orchestra and those who attend our concerts as members of our audience

4.5 Have you, or do you intend to apply for grant support from any other source?

Yes

No

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4.6 Please attach a breakdown of anticipated sources of funds.

4.7 If a grant were forthcoming, would the Organisation be prepared to perform/contribute at/to a Wilmslow Town Council organised function? Please give details:

Depending on players' availability on the required date, the orchestra or a small group from the orchestra would be prepared to perform at a Wilmslow Town Council's function.
(Please note that the type of group would depend on the type and size of venue.)

5 Monitoring

5.6 Events: Please identify the people you expect to benefit from your project / event.

Age Range	Current	Forecast
Young people up to 18 (total)	9	10
Young people up to 18 with a disability		
Young people up to 18 from an ethnic minority group.		
Adults 18-64 (total)	72	75
Adults 18-64 with a disability	2	2
Adults 18-64 from an ethnic minority group		
Senior citizens 65 and over (total)	167	170
Senior citizens 65 and over with a disability	3	
Senior citizens 65 and over from an ethnic minority group.		
Total (unable to forecast as above)	248	255

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Supporting Documentation attached (Please tick to indicate attachment)

	Tick
Breakdown of anticipated funding	✓
and Audited accounts for the last 12 months	
or Most up-to-date accounts	✓
or New start-up groups – financial statement regarding proposed budget	
and Recent Bank Statement (see 6 below)	✓

6 Payment Details

Payments of grants awarded are made by electronic bank transfer.
Please provide the following bank details and enclose a recent bank statement to confirm:

Bank Account Name: _____

Bank Sort Code: _____ Bank Account Number: _____

Bank Name & Branch Address: f
_____ Altrincham WA14 2PY _____

7 Conditions to be reviewed at meeting

That the money is only to be spent as detailed on this application.

In the case of sponsorship, the event is promoted as being sponsored by Wilmslow Town Council.

Your must supply receipts/invoices photographs if requested on completion of the event.

I hereby certify that to the best of my knowledge all the information contained within this application is correct. I agree that the grant if awarded will only be spent as detailed in this application and I agree to the Conditions listed in Section 8 above.

Signed. _____ Position in Organisation/GroupTreasurer.....

Date:.....13th April 2016

Please note completion of this form does not necessarily mean that a grant application will be successful in part or whole. The Town Council may wish to add additional conditions to any grant offer.

/continued overleaf

Wilmslow Symphony Orchestra

Breakdown of anticipated funding:-

Cheshire East Community Grant (applied for)	£450.00
Wilmslow Town Council Community Grant	£450.00
Own existing fund-raising	£48.12
	<u>£948.12</u>

WILMSLOW SYMPHONY ORCHESTRA
Statement of Affairs as at February 29th 2016

July 31 2015		Feb 29 2015
	General Fund	
4,976.84	Balance at financial year start - August 1st	6,929.49
1,952.65	Net Surplus / (Deficit) for the period to date	1,115.02
<u>6,929.49</u>	Balance of General Fund carried forward	<u>8,044.51</u>
	Other Unrestricted Funds	
1,000.00	Noel Williams Memorial Fund	1,000.00
3,509.44	Tom Quibell Memorial Fund	3,509.44
	Elizabeth Brown Memorial Fund (received December 2015)	1,000.00
	Restricted Funds (Music Hire Fund)	
193.75	Received 2012/13, including Gift aid	193.75
	Received Q1 2015/16, including Gift aid	275.00
<u>11,632.68</u>	Total Funds	<u>14,022.70</u>

Represented by:

	Current Assets	
13,380.05	Total Bank Balances	19,647.09
74.00	Cash	74.00
725.00	Sundry Debtors (note 2)	137.50
190.00	Prepaid expenses	168.52
	Less: Current Liabilities	
2,736.37	Sundry Creditors & accrued expenses	3,314.32
	Deferred Income	2,690.10
<u>11,632.68</u>	Total	<u>14,022.70</u>

Note 1

Wilmslow Symphony Orchestra owns a 5 octave Schiedmayer celeste. No value is included in this Statement of Affairs for this asset. The instrument was purchased in 1998 with grant funds, principally national lottery funds provided through the Arts Council and the excess of total cost over total grants received was charged against the General Fund. There is consequently no carrying value for this asset in these financial statements. Income from the occasional hire of the celeste to other organisations is included in miscellaneous income as it arises. There are no plans to realise the value of this asset in the foreseeable future. The celeste is currently insured for a value of £17,800.

Note 2

Sundry debtors are net of a £60 (50%) provision for two programme advertising debtors, My Cottage Tree Farm, £60 and Jackson's Fish & Chips (£60)

WILMSLOW SYMPHONY ORCHESTRA
Income and Expenditure
2015 - 2016 Season
Period (7m) ended February 29th 2016

Year			Budget 2015/16 (same period)	Variance to Budget positive (increase)
2014/15	£	£	£	£
		Operating Income (see also page 3)		
4,090.00		Membership Subscriptions	3,660	(743)
587.50		Donations from Members	-	0
461.50		Other donations	160	(22)
4.12		Interest received	3	0
		Net income from choral engagements	1,000	(23)
1,767.73		Net income from fund-raising activities	100	415
200.00		Miscellaneous Income / Celeste hire	-	0
100.25		Net surplus (2014/15) carried forward	-	0
7,720.10		Total	4,923	127
		Operating Expenditure		
2310.00		Conductors (excl.concert fees)	1,428	186
1685.00		Orchestral leader (excl.concert fees)	1,326	481
362.00		General Publicity	400	152
2,392.50		Rehearsal Halls	1,524	73
419.00		Subscriptions & liability etc insurance	420	(105)
41.50		Sundry administration expenses	30	12
194.47		Instrument repairs and insurance	120	7
60.00		Provision for doubtful debts (written back)	-	60
72.50		Prior year expenses	-	0
		Net deficit on concerts to date	991	(567)
7,767.46		Total	6,239	304
(47.36)		Operating Surplus (Deficit)	(1,316)	431
		Supporting Grants and Donations		
2,000.00		Evans Arts Trust	2,000	0
2,000.00		Total	2,000	0
1,952.64		Net Surplus (Deficit) for the period	684	431

Note: Members' subscriptions in these interim accounts are credited on the basis of 6/10 of subs.received plus 6/10 of the anticipated tax reclaim. The corresponding deferred Income and tax debtor are included in the balance sheet.

Wilmslow Symphony Orchestra
CONCERT INCOME & EXPENSE

2015/16 Season	October 2015	December 2015	February 2016	Total Concerts 2015/16
	Tom New all Borodin Sibelius Vln (S.Rosa) Tchaik 5	Marco Bellasi Smetana Snow man Gregson Tuba	Bob Chasey Glinka Delibes Prokofiev R&J	
INCOME				
Season Tickets	92.80	116.80	116.80	326.40
Concert tickets	1,736.00	2,045.00	1,508.00	5,289.00
Programmes				0.00
Sponsorship		189.00		189.00
Programme Adverts	220.00	324.25	384.25	928.50
Total	2,048.80	2,675.05	2,009.05	6,732.90
EXPENSES				
Hire of Evans Hall	640.00	620.00	640.00	1,900.00
Performing Right Society levy	23.66	26.64	17.24	67.54
Conductor - concert fees	350.00	350.00	350.00	1,050.00
Leader - concert fees	160.00	160.00	160.00	480.00
Soloists	370.00	100.00	-	470.00
Extra Players / Singers	-	435.00	135.00	570.00
Music Hire & postage	238.50	557.74	301.34	1,097.58
Programme printing & design	528.00	566.20	437.28	1,531.48
Printing / Advertising	257.68	270.45	197.80	725.93
Instrument Hire/tuning/transport	-	240.00	50.00	290.00
Sundries	29.85	59.95	18.28	108.08
Total	2,597.69	3,385.98	2,306.94	8,290.61
Total net (deficit) / surplus per concert	(548.89)	(710.93)	(297.89)	(1,557.71)
Printing / Advertising				
Ticket printing (allocation)	16.60	16.60	16.60	
Posters	52.70	72.40	36.20	
Postcards/flyers	63.68	66.65	35.00	
Banners & large sign board	124.80	124.80	110.00	
	257.68	270.45	197.80	